

ADRIAN CITY COMMISSION

MINUTES

May 1, 2023 7:00PM

The Adrian City Commission and the Human Relations Commission met for a work study session at a Special Meeting on Monday, May 1, 2023 at 5:30 pm at the City Chambers Building and via Zoom for public participation. This was followed by the regularly scheduled Adrian City Commission Pre-Meeting work study session.

The Commission began the regular meeting at 7:15 p.m. at the City Chambers Building, 159 E. Maumee Street, Adrian, Michigan 49221.

Official proceedings of the May 1, 2023 regular meeting of the City Commission, Adrian, Michigan.

The meeting was opened with a moment of silence followed by the Pledge of Allegiance.

Mayor Heath in the Chair

ROLL CALL

PRESENT: Mayor Heath & Commissioners Heldt, Roberts, Miller, Strayer, Castleberry and Gauss

PROCLAMATIONS

Harry "Dusty" Steele – Stubnitz Award Recipient

Postponed until the next meeting.

Sister Peg Albert – Retirement

Mayor Heath read a proclamation recognizing the accomplishments of Sister Peg Albert as President of Siena Heights University. Mayor Heath congratulated her on her retirement and thanked her for all of her hard work and dedication to Siena Heights University and the Adrian community. The proclamation will be presented to Sister Peg on May 5, 2023.

CONSENT AGENDA

Minutes. Approval of the Minutes of the April 17, 2023 regular meeting of the Adrian City Commission.

Presentation of Accounts. Approval of the May 1, 2023 Check Registers.

CR23-052. Community Development. Resolution to approve an Agreement with SmithGroup for a rewrite of the Adrian Zoning Ordinance.

CR23-053. Utilities. Resolution to award a bid for Replacement Lift Station Pump at the Wastewater Treatment Plant.

CR23-054. Fire. Resolution to approve a Fireworks Display Permit for July 8, 2023 for the River Raisin Ragtime Revue.

CR23-055. Fire. Resolution to approve the Lenawee County Hazard Mitigation Plan.

CR23-056. Finance. Resolution to authorize the Finance Department to amend the FY2022-23 Budget in accordance with the attached FY2022-23 Third Quarter Recommended Budget Amendments.

CR23-057. Police. Resolution to award a bid for Flooring.

CR23-058. Police. Resolution to authorize the Chief of Police or his designee to apply for the Rural and Small Department Violent Crime Reduction Program.

CR23-059. Parks & Recreation. Resolution to approve rental rates, admission and season pass pricing for Bohn Pool.

CR23-060. Parks & Recreation. Resolution to approve rental rates for the Heritage Park Trails.

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CR23-061. Administration. Resolution to recommend approval of a Social District Permit Application from Downtown Dempsey's.

CR23-062. City Clerk. Resolution to approve the conversion of an Adult Use Class C Grow Permit to a Medical Class C Grow Permit for FLURESH, LLC, at 1751 W. Beecher Street, Adrian, Michigan.

CR23-063. City Clerk. Resolution to approve a request for the renewal of the Medical and Adult Use Commercial Marihuana Facilities Permits for North Coast Testing Laboratories of Michigan, LLC at 1725 W. Beecher Street, Adrian, Michigan.

Moved by: Commissioner Miller
Seconded by: Commissioners Gauss & Strayer

The motion to adopt the Consent Agenda was approved by a 7-0 rollcall vote.

**REGULAR AGENDA
RESOLUTIONS**

R23-012 - FINANCE DEPARTMENT – Approve Special Assessment Roll for Delinquent Invoices

RESOLUTION

WHEREAS, Sections 70-12, 74-169, 10-94 and 10-98 of the Adrian City Code provides that any expense or cost incurred by the City upon or in respect to any delinquent rental registration and inspection fees, parking assessments, and improvements or abatements of public hazards on single lots and other miscellaneous invoices requires that the City Treasurer prepare a Special Assessment Roll for any such charges which have not been paid; and

WHEREAS, notice has been given and a hearing held for the purpose of reviewing the said Roll and hearing and considering any objections thereto.

NOW, THEREFORE, BE IT RESOLVED that the said Special Assessment Roll for the attached delinquencies be, and the same is hereby confirmed.

Moved by: Commissioner Roberts
Seconded by: Commissioner Miller

The motion to adopt the Resolution was approved by a 7-0 rollcall vote.

R23-013 - UTILITIES DEPARTMENT – Approve Special Assessment Roll for Delinquent Water and Sewer Charges

RESOLUTION

WHEREAS, Section 94-247 of the Adrian City Code specifies that charges for water and sanitary sewer service, under the provisions of Public Act No. 94 of 1933 (MCL 141.101 et seq) are made a lien on the premises to which furnished; and

WHEREAS, notice has been given and a hearing held for the purpose of reviewing the said Roll and hearing and considering any objections thereto.

NOW, THEREFORE, BE IT RESOLVED that the said Special Assessment Roll for the attached delinquent water and sewer charges be, and the same, is hereby confirmed.

Moved by: Commissioner Heldt
Seconded by: Commissioner Roberts

The motion to adopt the Resolution was approved by a 7-0 rollcall vote.

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R23-014 - ADMINISTRATION: Acquisition of 578 and 590 South Main Street.

RESOLUTION

WHEREAS, Westfall Family Investment Company, LLC and Maple Forest NOW & SEM, LLC (the "Sellers") have acquired the properties in the City of Adrian commonly known as 578 and 590 S. Main Street (collectively, the "Property"), respectively, for use in connection with the construction of the South Main Street Pedestrian Tunnel; and

WHEREAS, the Sellers have agreed to transfer Property to the City of Adrian for a total consideration of \$141,807.66, together with any related closing costs, which represents the price for which they acquired the Property together with carrying costs since that time; and

WHEREAS, the Property is needed in order to allow the South Main Pedestrian Tunnel to be constructed in a manner that allows for barrier-free access to the west side of the tunnel and to create and aesthetically pleasing approach to the same; and

WHEREAS, funding for the acquisition of the Property is available from project funds currently being administered by Lenawee Now, on the City's behalf;

NOW, THEREFORE, IT IS HEREBY RESOLVED, that the City of Adrian hereby agrees to acquire the Property, as stated herein, for \$141,807.66, together with any related closing costs, and authorizes the City Administrator to execute all documents associated with this transaction.

BE IT FURTHER RESOLVED that the City Administrator is directed to cause Lenawee Now to transmit the purchase price and related closing costs to the title company handling the closing of the transaction.

**Moved by: Commissioner Castleberry
Seconded by: Commissioner Strayer**

The motion to adopt the Resolution was approved by a 7-0 rollcall vote.

R23-015 - CITY COMMISSION – Acceptance of the Resignation of Robin Connor as City of Adrian City Clerk

RESOLUTION

WHEREAS, the City Clerk, Robin Connor, has submitted her resignation to the Adrian City Commission effective May 31, 2023; and

WHEREAS, the City of Adrian and its Mayor and City Commissioners recognize that Robin Connor has provided exemplary service to the City of Adrian and its citizens for many years; and

WHEREAS, the Adrian City Charter requires that the resignation of officers appointed by the Commission must be acted upon immediately.

NOW, THEREFORE, IT IS HEREBY RESOLVED that the resignation of Robin Connor as Adrian City Clerk is hereby accepted, with said resignation to be effective May 31, 2023; and

IT IS, FURTHER, RESOLVED that the Adrian City Commission hereby commends Robin Connor for her exemplary service to the citizens of the City of Adrian during her career as an employee and officer in the City and extends to her their collective and individual best wishes for a wonderful retirement.

**Moved by: Commissioner Roberts
Seconded by: Commissioner Miller**

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The motion to adopt the Resolution with an amendment to the date to read August 31, 2023 was approved by a 7-0 rollcall vote

MOTION TO ADJOURN: 7:52 PM

Moved by: Commissioner Gauss

Seconded by: Commissioners Heldt & Strayer

Motion to adjourn was approved by an all yes vote.

The next regularly scheduled meeting of the Adrian City Commission will be held on Monday, May 15, 2023 at 7:00 pm at the City Chambers Building, 159 E. Maumee Street, Adrian, MI 49221.

Angela Heath
Mayor

Robin Connor
City Clerk